Adult Crisis/Urgent Respite Referral Form

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| **Person’s name:** |  | **Legal Status:** |
| **DOB: dd/mm/yyyy** |  | **NHI:** |
| **Gender: Male** | **Female** | **Other/Non Binary Ethnicity:** |
| **Address:** | | |
|  | | |
| **Phone (Landline):** |  | **Phone (cell):** |
| **Emergency Contact details:** | | |

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| **For GPs only:- Referrer Name: Phone:**  **Fax:-** |

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| **Is the person currently under Specialist psychiatric care? Y / N** |

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| **For SMHS only:- Referrer Name: Phone:** |
| **Regular Case Manager (if different from referrer):** |
| **Sector/Specialist Team:** |

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| **DIAGNOSIS: (Mental Health):** | | | | | | |
| **(Physical):** | | | | | | |
| **Proposed Length of stay (Max 3 days) – Please**  | | | **1 day** | | **2 days** | **3 days** |
| **Reason and goals for respite:** | | | | | | |
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| **What is the plan on completion of respite? –Please**  | **(GPs only) – Funded visit within 72hrs** | **Home** | **Care by relative** | **Other – Please detail:** | | |

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| **Support Plan: Does the person require specific support with (or monitoring) in any of the**  **following areas? If any are required – please specify required actions where appropriate.** |
|  **Sleep Pattern:** |
|  **Eating/drinking:** |
|  **Smoking cessation:** |
|  **Physical Needs (eg special diet, access/mobility reqts):** |
|  **Safety/self-harm:** |
|  **Mood:** |
|  **Other:** |

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| **Medication Support:-**  **Referrals must include a print-out of current MH and Physical medications (including PRN)** |
| **Crisis Respite is switching to Medi-Map for all medication administration from the 20th February. To register for access to Medi-Map go to** [**www.medimap.co.nz**](http://www.medimap.co.nz)**. Medi-Map profile will be created by SST Crisis respite following acceptance of referral.**  **If unable to register in time we will still be utilising paper scripts if necessary until all prescribers have had the opportunity to register with Medi-Map.** |
| 1. **Does the person require support with medications? YES / NO** 2. **Comments:-** |
| 1. **Does the person have any medication, or other significant, allergies?:-** 2. **Are any controlled drugs prescribed? YES / NO** |

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| **Risk Factors: (If YES – please specify)** | | | |
| **Potential Risk** | **Y/N** | **Comments** | **Required Interventions** |
| **Person does not arrive for respite?** |  |  | * Contact client * Contact emergency contact number * Contact GP (via 24hr surgery) * Contact Referrer |
| **Able to leave respite unaccompanied? (during respite and/or**  **on discharge?)** |  |  |  |
| **History of self-harm / attempted suicide?** |  |  |  |
| **Current risk to others**  **or recent violence?** |  |  |  |
| **History of alcohol/drug**  **abuse?** |  |  |  |
| **Other risks we should**  **be aware of?** |  |  |  |

**For GPs only**:

1. Within GP working hours – the GP retains clinical responsibility for the person.
2. Out of hours – worsening psychiatric symptoms - If the person has worsening psychiatric symptoms, do you wish –

* To take clinical oversight and be phoned at an after-hours number? Please provide number:-…………………………………………….
* For the person to be taken to Bealey Avenue 24-hour surgery for review and management (no cost to person)

3. Out of hours – psychiatric emergency – If the Respite Provider feels that the person presents significant risk to self or others, the Provider will contact the Crisis Resolution Team in Specialist Mental Health Service for a risk assessment.

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| **Required documents:-** | **GP** | **SMHS** |
| **Medication – print-out of current medications including PRN** |  |  |
| **Reviewed and updated Risk Management Plan:** | **If available** |  |
| **Most recent assessment or case note:** | **x** |  |

(Please print name & sign)

Referrer Time & Date

**Send completed form to:**

PW-Logo-screen-colour 

**Tel: (03) 339 0574 Tel: (03) 338 8803 M: 022 583 6011**

**E:** [**respite.southern@pathways.co.nz**](mailto:respite.southern@pathways.co.nz) **E:** [**arespite@stepstone.org.nz**](mailto:arespite@stepstone.org.nz)